

After Hours Entertainment LLC

Wedding WORKSHEET

Thank you for downloading our wedding DJ worksheet. This worksheet contains notes and charts from our own weddings along with some new info we wish we had gathered at the time. The result is a very useful tool to help you communicate with your DJ to make sure your wedding reception is full of song and dance, and just how you want it to be.

To use this worksheet:

- **Modify the header that appears on every page to reflect your names and event date. Be sure to keep this info on every page – that way if the pages get separated, the DJ will still know it belongs to you.**
- **Customize the first page to reflect your own schedule, names, phone numbers, and directions as needed.**
- **Modify the remaining sections to reflect the music you want (and don't want) at your event.**
- **Email the completed worksheet to your DJ well ahead of time, but also bring a printed copy to the reception just in case the DJ forgets to.**

Wedding of Jane Doe and John Smith

January 1, 2000

DJ Worksheet

Primary Contact Person:

Julie Jones – Any questions or problems about music or order of events should be directed to Julie, who knows the Bride and Groom's wishes.

Contact info:

555-555-1234 Bride's cell phone 555-555-3456 Bride's parents' cell phone
555-555-2345 Groom's cell phone 555-555-4567 Julie Jones' cell phone

Location / Directions:

The reception will be at the Big Mountain Vineyard.

- Go south on Mountain Blvd and turn right onto Cherry Ct.
- Go 2 miles and turn right at caution light onto Vineyard Way.
- Go 8.5 miles and vineyard is on the left.

Wedding Day Schedule:

3:00 Wedding ceremony ends
3:15 Guests begin arriving at reception
3:45 Bridal party arrives at reception (see announcement details below)
4:00 – 8:00 Reception events (see detailed list below)
8:00 Reception ends

Reception Events

These are to be led and announced by the DJ. Timing is up to DJ to determine, but order of events should remain as listed.

1. Guests eat
2. Bride and Groom's first dance
3. Bride dances with her father
4. Groom dances with his mother
5. Dance floor is open to all
6. Cutting of the cake
7. Best man's toast
8. Cake is served
9. Bouquet and garter toss

Announcement of Bridal Party:

Bridal party members will enter as couples.

Announce the names only (roles are provided in parenthesis for reference only).

1. Mr. and Mrs. John and Jane Smith (Bride and Groom)
2. Jeremy Jones and Jenny Johnson (Best Man and Maid of Honor)
3. Jeff Jamison and Jewel Jenkins (Attendants)
4. Jason Jensen and Jillian Jordan (Attendants)
5. Jared and Jade (Ring Bearer and Flower Girl)

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Special Event Songs:

EVENT	SONG	ARTIST
During Bride & Groom's Entrance		
During Bridal Party Announcements		
Bride and Groom's First Dance		
Bride dances with her father		
Groom dances with his mother		

Must play these songs:

These songs are special to the Bride and Groom and/or their family and friends, and must be played during the Open Dance portion of the reception.

SONG	ARTIST

Must NOT play these songs:

Under NO circumstances, even by guest request, should these songs be played:

SONG	ARTIST

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DJ Worksheet

General Music Styles We Like/Dislike:

MUSIC STYLE	WE LIKE IT	WE DISLIKE IT
Country		
Pop		
Oldies (50s and 60s)		
Classic Rock (60s and 70s)		
80s Rock / Pop		
Rap		
R&B		
Heavy Metal		
Classical		
Latin		
Folk		
Jazz		

Alternative Rock		
Big Band		
Christian		
Disco		
Hip Hop		
Reggae		
Punk		
Techno		

General Artists We Like/Dislike:

ARTIST / GROUP	WE LIKE THEM	WE DISLIKE

General DJ Behavior and Our Preferences:

BEHAVIOR	DO IT	DON'T DO IT
Bring dance props (hats, etc)		
Encourage guests to participate		
Be humorous when announcing events		
Joke / laugh / talk during Open Dance		
Be humorous when announcing events		
Wear a suit		
Take requests from guests		
Take requests from Bridal Party		